S13T6 Meeting Minutes

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| **Location:** ACEB | **Date:** 2021-11-11 | 8:30-10:30am |

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| --- | --- |
| **Present** | Grace, Jason, Madeleine, Nikhil |
| **Regrets** | Patrick |
| **Absent** | Muskan Bhatia |

# Agenda

1. Set the date for the meeting next week
2. Outlining items required, construction and research needed
3. Decide the specific bottle that will be used in the experiment
4. Gather scrap materials that can be used to make prototype

## Report on Open Action Items

* Everyone acquired materials for the building portion of the design project, and we collectively decided to not bring them to class
* One of the members bought soda water, and everyone bought the materials we didn’t already have that was required
* Researched general information around materials and reaction

## Current Business

* The group has decided to set the date of the meeting for the 15th
* Make a list of items still needed to bought, tools needed, and possible minor changes due to design flaws
* Decided on using a Smart water bottle due to it’s shape
* Decided that we will need to get an additional bottle, and tube to make a prototype

## Next Scheduled Meeting

November 15th 4:30pm - Allyn and Betty Taylor Library

# Action Items

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| --- | --- | --- | --- | --- |
| **Action Item** | **Responsible** | **Assigned** | **Due** | **Status (date complete)** |
| Make a list of items still needed to bought, tools needed, and possible minor changes due to design flaws | Everyone | November 11 | November 15 | Completed  (Nov 15) |
| Acquire the main bottle for the experiment(Smart water) | Everyone | November 11 | November 15 | Completed  (Nov 15) |
| Acquire additional bottle and tubing for prototype | Everyone | November 11 | November 15 | Completed  (Nov 15) |

*Note: Entries should stay in the table until completed. Copy incomplete action items from the pre*